



## Privacy Notice - Attendance at a Sir John Deane's Sixth Form College Event

The College runs a range of events to showcase our services to prospective students and parents / carers. The Sir John Brunner Foundation (the Foundation) may use the College website or third-party services including Trybooking and Mailchimp to collect and processes personal data where individuals attend College events. This notice outlines how the Foundation will handle your personal information.

### Why does the Foundation collect Personal information?

In execution of a public task or in some cases in carrying out a contract we use your information to monitor the number of people attending the events, to contact you to provide an update on an event you have registered for or attended and to seek feedback on the event. (a) i3e)n(8)-4(h)-3e)u(8.)d(7s)-3(1)n(7s)g bs.hs subsequent messages (by way of such subscribe) are carried out with appropriate safeguards in place to ensure the confidentiality and security of your personal information.

For more information about how Eventbrite uses your personal information please see <https://www.eventbrite.com/privacy-policy/>

When you register to attend an event, we collect your contact details:

- Name
- Phone number
- Email address

For more information about how Mailchimp uses your personal information please see <https://mailchimp.com/legal/>

Depending on your age and the type of event we may also ask for the school you attend, your year group and contact details for a parental/emergency contact.

Your photograph or video may also be taken and used as part of promotion of the College events or activities taking place.

### How is this information collected?

This information may be collected via the College website, Trybooking and / or Mailchimp.

### How long does the foundation keep personal information?



We retain the personal data processed by us for as long as is considered necessary for the purpose for which it was collected (including as required by applicable law or regulation).  
Your details will be kept for a period of the current academic year plus one year.

**What if you don't provide your data?**

You are under no statutory or contractual obligation to provide data to the Foundation. However, if you do not provide the information, you will be unable to register for an event.

**How does the Foundation Protect data?**

The Foundation takes the security of your data seriously. We have internal policies and controls in